

## Carbon Reduction Plan

We, Sysco Business Skills Academy, hereby declare our supplier emissions for the reporting year 2023, as well as the baseline data for comparison purposes. As a responsible and environmentally conscious organization, we understand the importance of assessing our carbon footprint and taking steps to mitigate our impact on the environment.

### Commitment to achieving Net Zero

Sysco Business Skills is committed to achieving Net Zero emissions by 2050.

### Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

### Baseline Year: Aug 2021- Aug 2022

We have used baseline reporting figures for 2021/22 as it is the first year that we have access to a complete year of data. This is due to COVID-19 and staff working from home for the majority of 2020.

Baseline year emissions:

<u>Item</u>	<u>2021/2022</u>	<u>2022/2023</u>	<u>Projected 2023/2024</u>
Scope 1 Electricity	70 tonnes	63.4 tonnes	60.25 tonnes
Scope 2 Gas	-	8.6 tonnes	8.17 tonnes
Scope 3 Transport	36.2 tonnes	30.9 tonnes	29.35 tonnes
<b><u>Overall</u></b>	<b>106.2 tonnes tCO<sub>2</sub>e</b>	<b>102.9 tonnes tCO<sub>2</sub>e</b>	<b>97.77 tonnes tCO<sub>2</sub>e</b>

### Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

- Consistently reduce energy usage by 5% over the next 5 years across the business using a mixture of staff awareness, PIR lighting, LED replacements and energy management at site level
- Reduce Scope 3 emissions by 5% using a mixture of other forms of transport, car share and the use of IT software (MS Teams and other such software)
- Engage with energy companies who produce green energy wherever possible.

**We project that carbon emissions will decrease over the next five years but will be able to achieve our 5% reduction by 23/24.**



**SyscoBusinessSkillsAcademy**  
*leading the way*

## **Carbon Reduction Projects**

### *Completed Carbon Reduction Initiatives*

- We have invested in energy-efficient lighting systems, smart thermostats, and power-saving devices to reduce electricity consumption in our offices.
- All waste we generate is recycled by the management company to cut down on landfill
- Printing across the business is no longer done automatically and is 'held' in the printer with staff having to access the individual printer to release their paperwork. Anything that isn't printed within the hour is deleted.
- A car share scheme is in operation across the business where staff are encouraged to car share wherever possible.
- A travel plan has been produced for Head Office highlighting bus and cycle routes to and from the office
- We operate a cycle to work scheme for all staff
- Cut down on employee business travel by using software already in place such as MS Teams and other electronic messaging and meeting services.
- We strive to use environmentally friendly and sustainable products and materials whenever feasible. This includes selecting training materials made from recycled or eco-friendly sources, minimizing single-use materials, and opting for digital alternatives whenever possible.

### *In the future we hope to implement further measures such as:*

- Move over to green energy suppliers
- Continue to reduce business travel by using software already in place such as MS Teams and other electronic messaging and meeting services.
- Procurement: We will collaborate with suppliers who align with our environmental values. When selecting vendors, we consider their commitment to sustainability and their efforts to reduce emissions throughout their operations. We prioritise local suppliers to minimise transportation-related emissions.
- We plan to explore opportunities to offset our remaining emissions through verified carbon offset projects.

## **Declaration and Sign Off**

This Carbon Reduction Plan has been completed in accordance with PPN 06/21 and associated guidance and reporting standard for Carbon Reduction Plans.

Emissions have been reported and recorded in accordance with the published reporting standard for Carbon Reduction Plans and the GHG Reporting Protocol corporate standard<sup>1</sup> and uses the appropriate Government emission conversion factors for greenhouse gas company reporting<sup>2</sup>



SyscoBusinessSkillsAcademy  
*leading the way*

Scope 1 and Scope 2 emissions have been reported in accordance with SECR requirements, and the required subset of Scope 3 emissions have been reported in accordance with the published reporting standard for Carbon Reduction Plans and the Corporate Value Chain (Scope 3) Standard3

.

This Carbon Reduction Plan has been reviewed and signed off by the board of directors (or equivalent management body).

Signed on behalf of the Supplier: